



Saltash Town Council



Grant Application Form

APPLYING FOR:

(Tick one box)

Community Chest Grant ☐

Festival Fund Grant ☒

DATE APPLICATION SUBMITTED:

27.1.22

Contact Name:	John Larke
Position:	Vice Chairman
Organisation:	Cornwall International Choral Festival
Contact Address:	
Telephone Number:	
E-mail:	
Status of Organization:	Registered Charity
Charity/Company number (if applicable)	Charity No: 1099924 Company No: 509936
What geographical area does your organization cover?	The whole of Cornwall

How long has your organization been in existence?	Since 2003
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Please note that it may be asked to attend a meeting of the Policy and Resources Committee to answer questions on your application.

1. Organisation Background

Have you applied for a grant from Saltash Town Council within the last 5 Years? (Please list – continue on a separate sheet if necessary)	Date Applied	Project	Amount Applied for	Successful Y/N
	January 2019	2019 Festival	£300	No
	Applied for £300 and declined			
	The Council Supported the 2017 Festival with a grant of £250			
Please list the aims and objectives of your organization	<p>* To create the largest and most influential international Male Choir Festival in Britain and Europe in order to maintain and extend male voice singing as an important aspect of Cornwall's cultural heritage.</p> <p>* To increase the numbers of male singers in Cornwall, particularly of younger male singers.</p> <p>* To encourage Cornish composers and UK composers to write new works for male choirs.</p>			
What are the main activities of your organization?	<p>We are a biennial International Festival which brings together thirty male choirs from the UK and abroad together with a matching number of Cornish male choirs.</p> <p>We run regional concerts in every major Cornish town as well as a major singing competition and a Youth outreach programme.</p> <p>In our intervening year we run an International Composers competition.</p>			

	Yes / No or N/A
Are you part of a religious group?	No
If application is for a Church – is it for anything other than a parish clock, Community Hall (used by all within the community) or environmental purposes?	No
If application is for a School – Is, it for anything other than environmental purposes or a project that does not benefit the wider community and is not in addition to statutory services?	No
If application is from an education, health or social service establishment – do you work in partnership with other groups?	yes
If application is from an education, health or social service establishment – is project in addition to statutory services?	yes

2. Your project

Project	Start Date	28 / 4 / 2022
	Finish Date	2 / 5 / 2022
	Total Cost	£ 147,105
	Grant Applied For	£ 250

Project title:	Overall Project Title: Cornwall International Male Choral Festival 2022 Specific Project Title: Regional Concert in Saltash Wesley Methodist Church
Description of project (please continue on a separate sheet if necessary):	<p>We are a biennial Festival, but have survived and extended to three years in this cycle because of Covid. This year, we are expecting more than 2000 singers from over 50 choirs to take part in some 40 events across Cornwall.</p> <p>As well as over 25 Cornish Choirs, we will have 20 from the rest of the UK and 5 from abroad including Canada, Iceland, Germany, and Switzerland.</p> <p>We are holding regional concerts in the major towns in Cornwall. The concert in Saltash will be hosted by Burraton Male Voice Choir, and will feature a Canadian Boys Choir and a German Youth Choir.</p> <p>A special feature of the Festival is our outreach programme, which engages with local schools. We will be running a major workshop in South East Cornwall and will be inviting schools from Saltash.</p>
Where will the project/activity take place?	Saltash Wesley Methodist Church and a youth workshop in SE Cornwall (venue to be confirmed).

<p>Who will benefit from the project? (What groups will benefit and approximately how many people will benefit in total)</p>	<p>The Festival, which is a registered charity, will be bringing direct musical activity to Saltash, involving both residents and Saltash schools.</p> <p>The Saltash concert offers the Town Council the opportunity to raise its profile in an international festival, and helps encourage music and singing in the town. The Festival offers Burraton Male Voice Choir the opportunity for exchange with choirs from abroad and other parts of the UK.</p>
<p>What evidence do you have that this project is required? (This might be survey work or statistical evidence)</p>	<p>We have run regional concerts in Saltash with international choirs since 2005.</p> <p>These have always been well attended.</p>
<p>What support have you received for this project? (Please tell us about any expressions of support you have received from outside your organization Consultation with Community)</p>	<p>The attendance at our many events over the years has shown how much they are appreciated.</p> <p>The ticket income also allows us to be financially viable and sustainable.</p>
<p>How will the project be managed and how will you measure its success?</p>	<p>The Festival operates as a Company Limited by Guarantee and as a Registered Charity, and engages a Festival Director.</p> <p>Our Trustees and Board members, including our President Colonel Bolitho (the Lord Lieutenant of Cornwall), are all volunteers, and most take an active role in running part of the Festival operation.</p> <p>We measure our success in audience numbers, youth attendance at workshops and our financial bottom line.</p>
<p>Please give the timescale and key milestones for your project, including a start date and finish date.</p>	<p>Our Festival runs from 28 April until 2 May.</p> <p>Our first major milestone has been achieved in that we have over 50 choirs committed to performing. 30 of these are from outside Cornwall and will be staying in the County.</p>

What arrangements do you have in place to ensure safeguarding of children and/or young people and/or vulnerable people (applicable only if your project involves working with this client group)	Our Youth Programme is run in conjunction with Cornwall Music Service Trust and complies with all their safeguarding procedures.
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3. How you will pay for your project.

What will the money be spent on? (Provide a full breakdown of project cost(s) identifying what cost(s) this grant would be spent on)	Expenses for concerts £26,225 Competition Expenses £13,305 Visiting Choir Support £30,000 Marketing & Promotion £22,500 Director and Administration £55,075 Total costs: £147,105 STC grant will be used as support for the visiting youth choirs who will be singing in the Saltash concert
How will you promote STC once application and project are complete?	STC will be mentioned in our souvenir brochure (print run of 8,000), on our website and in press releases. (An article on the Saltash concert has already appeared in the Saltash Observer.)

Saltash Town Council considers Match Funding is extremely important. Please list any applications you have made for funding from other organisations in the table below:

Organization	Contribution Sought (£)	Applied (please tick as appropriate)	Granted (please tick as appropriate)
Liskeard Town Council	250	✓	
St Austell Town Council	250	✓	
St Just Town Council	250	✓	
Falmouth Town Council;	1000	✓	
Truro Town Council	2000	✓	
Cornwall Councillors	£200 from councillors with a Regional Concert in their Division	✓	To date, just under £3000 has been granted

Please confirm the bank account your project is using is in the project's name/organization name	Yes
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4. Further information enclosed Checklist.

	Enclosed (please tick)
A copy of your organization's most recent bank statements (mandatory)	✓
Copies of all <u>relevant</u> Employer's, Building & Public Liability Insurance Certificates & Title Deeds if appropriate (mandatory)	See below

A letter head showing the organization's address and contact details	✓
A copy of your constitution and articles of association (or similar documents if the above do not exist, showing the organization's status)	✓
A copy of your organization's latest set of accounting statements (if any exist)	✓
Copies of any letters of support for your project	See website and 2019 sponsors
If your organization has previously received a grant from STC please include a brief report and evidence of how you promoted the contribution from the Council	
Other (please list)	

If any of the above documents have not been enclosed, please give reasons why in the box below: ***We do not put our insurance in place until we are running physical concerts which will be later this year. We can supply copies then***

5. Declaration by the applicant

I/we declare that, to the best of my/our belief, the information given on this application form and in any enclosed supporting document is correct.

I/we declare that, I/we have read the Town Council's Grant Policy and believe to the best of our knowledge, that we meet the criteria set out by the Policy.

I/we confirm that a risk assessment will be completed prior to an event granted funding by the Town Council.

I/we accept the following:

- (i) that any false information we provide, even if provided in good faith, may lead to the withdrawal of the grant offered;
- (ii) that any grant offered will be used only for the purposes set out in this application;
- (iii) that we will provide reports on progress at the request of the Town Council;
- (iv) the support of the Town Council will be publicised;
- (v) that should any grant offered, not be used in accordance with the terms and conditions set by the Town Council, we undertake on behalf of the organisation to repay the outstanding amount to the Town Council on demand.

Please be aware that the decision as to whether you have been successful in your application will be communicated to you shortly after the relevant Council meeting.

Signed:			
Print Name(s):	John Larke		
Position(s):	Vice Chairman		
Date:	31.1.22		